

An organizational meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday, January 10, 2024 in the Community Meeting Room at Lethbridge Public Library Main Branch.

Present from the Board: Criag Brown, Terrence Lazarus, Keith Gardner, Kassandra Tait, Angela Viola, Shandi Bleiken, Norma Quaroni, Yudith Ramos, Brendan Cummins

Regrets from the Board:

Absent from the Board:

Present from Administration: Terra Plato (*CEO*)
Michelle Dyke (*Senior Manager: Public Services*)
Debi Charlesworth (*Manager: Corporate Services*)

Regrets from Administration:

Recording Secretary: Kat Short (*Executive Assistant*)

Guests: Jill Manning (*Acting Manager: Strategic Communications*)

1. CALL TO ORDER

- The CEO called the meeting to order at 5:31 pm

1.1. Acknowledgement statement

The Lethbridge Public Library acknowledges that we are on Blackfoot land and would like to give recognition to the Blackfoot people past, present and future

2. APPROVAL OF THE AGENDA

**MOVED by Trustee Quaroni and SECONDED by Trustee Cummins that the
January 10, 2024 Organizational Board Meeting Agenda be approved as presented**

CARRIED

3. INTRODUCTION OF MEMBERS

- 3.1. New members: Shandi Bleiken, Keith Gardner, Kassandra Tait
- 3.2. Re-appointed members: Craig Brown, Angela Viola
- 3.3. Roundtable introduction of all Trustees and Administration

4. REPORT FROM THE NOMINATIONS COMMITTEE – NOMINATIONS FOR CHAIR

4.1. Election of Chair

- The CEO called for nominations from the floor for the position of Chair for the 2024 term of office. Trustee Cummins nominated Craig Brown for another term. The CEO

asked for nominations a second and third time, with no other nominations Craig Brown was acclaimed Chair.

- Craig Brown assumed the Chair for the remainder of the Organizational meeting

5. REPORT FROM THE NOMINATIONS COMMITTEE – NOMINATIONS FOR VICE CHAIR

5.1. Elections of Vice-Chair

- The Chair called for nominations from the floor for the position of Vice-Chair for the 2024 term of office. Trustees Quaroni and Lazarus let their names stand for Vice-Chair. The Trustees voted via written ballot and Norma Quaroni was elected Vice-Chair.

6. NAMING OF COMMITTEE MEMBERS

6.1. Board/CEO Relations Committee (automatic – Chair and Vice-Chair)

- As recognized by procedure, the Chair and Vice-Chair, Craig Brown and Norma Quaroni become members of the Board/CEO Relations Committee.

6.2. Advocacy Committee (Minimum of two Trustees)

- Trustees Quaroni, Gardner, Ramos and Tait will represent the Advocacy Committee

6.3. Diversity, Equity and Inclusion (DEI) Committee (Minimum of Two trustees)

- Trustees Bleiken, Viola, Tait and Ramos will represent the DEI Committee

6.4. Finance Committee (Minimum of two trustees)

- Trustees Lazarus and Cummins will represent the Finance Committee

6.5. Governance Committee (Minimum of two trustees)

- Trustees Bleiken, Quaroni and Viola will represent the Governance Committee

6.6. Strategic Planning Committee (Minimum of two trustees)

- Trustees Cummins, Lazarus and Gardner will represent the Strategic Planning Committee

7. COMMITTEE MEETING SCHEDULE REVIEW:

- Board/CEO Relations Committee – (in the week preceding Board meetings)
- Advocacy Committee – (as determined by committee)
- Diversity, Equity and Inclusion (DEI) Committee – (as determined by committee)
- Finance Committee - (first Wednesday of the month)
- Governance Committee – (as determined by committee)
- Strategic Planning Committee – (as determined by committee)

8. COMMITTEE TERMS OF REFERENCE REVIEW

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9. LPL EXTERNAL APPOINTMENTS

9.1. Chinook Arch Regional Library Board – LPL Board Representative

9.1.1. One appointment – Three Year Term: (2023-2025) – Trustee Cummins

9.2. Friends of the Library

9.2.1. One appointment – Trustee Lazarus

10. Other Organizational Business

11. Adjournment

The Chair adjourned the meeting at 5:56 pm

CARRIED

Chair _____

Trustee _____

CEO _____