

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday, June 14, 2023 in the Community Meeting Room at Lethbridge Public Library Main Branch.

Present from the Board: Angela Viola, Yudith Ramos, Craig Brown, Brendan Cummins, Norma Quaroni, Terrence Lazarus, Daphne Hendsbee

Regrets from the Board: James Chymboryk

Absent from the Board:

Present from Administration: Terra Plato (*CEO*)
Michelle Dyke (*Senior Manager: Public Services*)

Regrets from Administration: Debi Charlesworth (*Manager: Corporate Services*)

Recording Secretary: Kat Short (*Executive Assistant*)

Guests: Christa Engel, CultureAlly, via zoom

1. CALL TO ORDER

- The Chair called the meeting to order at 5:30 pm

1.1. Acknowledgement statement

The Lethbridge Public Library acknowledges that we are on Blackfoot land and would like to give recognition to the Blackfoot people past, present and future

2. APPROVAL OF THE AGENDA

- The Chair moved Agenda item 5.6.1 Diversity, Equity and Inclusion to 3.2

**MOVED by Trustee Quaroni and SECONDED by Trustee Cummins that the
June 14, 2023 Board Meeting Agenda be approved as amended**

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Regular Board Meeting – May 10, 2023

**MOVED by Trustee Cummins and SECONDED by Trustee Lazarus that the minutes from the
May 10, 2023 Board meeting be approved as presented**

CARRIED

3.2. Diversity, Equity & Inclusion

3.2.1. Learning Module #2 Discussion – Unconscious Bias

- Presented for discussion. The Board discussed the content and questions of the document, facilitated by Christa Engel

4. NEW BUSINESS

4.1. Outdoor Space Revitalization

- Presented for discussion by Ms. Plato. The report includes information on the two proposed elements for the outdoor space, erecting fencing and developing an outdoor programming area

MOVED by Trustee Quaroni and SECONDED by Trustee Viola that the board approve the Outdoor Space Revitalization project as outlined

CARRIED

Trustee Cummins opposed

4.2. Board Portal training

- Ms. Plato presented information on Boardable, the new Board management software that will be used going forward to assist in putting together board meeting packages and providing access to documents for the Board
- Invitations to join will be forthcoming, don't hesitate to contact Ms. Plato if you have any questions

5. AUTOMATIC APPROVAL AGENDA

5.1. Reports of Standing committees

5.1.1. Advocacy

- No report

5.1.2. Board/CEO Relations

- Regular positive meeting where the outdoor space project and Boardable were discussed

5.1.3. Finance

5.1.3.1. C&C Report

- Presented by Trustee Cummins. The report includes Board expenses to date and a review of the funding request for the Outdoor Space Revitalization project

Moved by Trustee Cummins and seconded by Trustee Lazarus that the Board approves \$60,000 from the Development Fund to fund fencing, book drop relocation and related costs for the Outdoor Space Revitalization project

CARRIED

Trustee Cummins opposed

5.1.3.2. Variance Report

- Presented for information

5.1.4. Governance

- No report

5.1.5. Strategic Planning

- No report

5.1.6. Diversity, Equity and Inclusion

5.1.6.1. Learning Module #2 Discussion – Unconscious Bias

- Moved to Agenda item 3.2

5.2. Chinook Arch Regional Library System Reports

- Executive to next Meet Monday

5.3. Administration Reports

5.3.1. General & Administrative Report (newsletter)

- Ms. Dyke highlighted Adult services program attendance has now surpassed 2022 and the welcoming of the new Manager: Strategic Communications

5.4. Board Correspondence

- No report

5.5. Friends of the Library Update

- Trustee Lazarus presented. The report includes the Friends unanimous vote to purchase programming items for the Outdoor Play Space and their casino coming up in the next couple of days

5.6. Board Updates to City Council Social and Cultural Standing Policy Committee

- There are to be two presentations on June 15. The Board Chair and CEO will be presenting the Report to the Community and Andrew Brown from Resource Planning Group will be presenting the Facilities Master Plan update. Any Board members who are able to attend are welcome

5.7. MOVED by Trustee Hendsbee and SECONDED by Trustee Lazarus to approve the written and oral reports in Section 5 of the Agenda

CARRIED

6. ACTION MOTIONS ARISING FROM REPORTS

7. CEO CONSTRAINT COMPLIANCE REPORT – NO REPORT

8. OTHER BUSINESS

8.1 Board Chair Evaluation

- Board members are asked to fill and return to Executive Assistant

9 IN-CAMERA ITEMS

- No report

10 ADJOURNMENT

MOVED by Trustee Viola that the meeting be adjourned at 6:38 pm

CARRIED

Chair _____ Signature on File

Trustee _____ Signature on File

NEXT REGULAR BOARD MEETING DATE SEPTEMBER 13, 2023 AT 5:30 P.M. IN THE FRIENDS PLACE, CROSSINGS BRANCH