

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday, January 11, 2023 in the Community Meeting Room at Lethbridge Public Library Main Branch.

Present from the Board: Craig Brown, Norma Quaroni, Donna Linn, Angela Viola, Brendan Cummins, James Chymboryk, Terrence Lazarus, Yudith Ramos

Regrets from the Board: Daphne Hendsbee, Carol Koran

Absent from the Board:

Present from Administration: Terra Plato (*CEO*)
Michelle Dyke (*Senior Manager: Public Services*)
Debi Charlesworth (*Manager: Corporate Services*)

Regrets from Administration:

Recording Secretary: Kat Short (*Executive Assistant*)

Guests:

1. CALL TO ORDER

- The chair called the meeting to order at 5:45 pm

1.1. Acknowledgement statement

The Lethbridge Public Library acknowledges that we are on Blackfoot land and would like to give recognition to the Blackfoot people past, present and future

2. APPROVAL OF THE AGENDA

MOVED by Trustee Viola and SECONDED by Trustee Chymboryk that the January 11, 2023 Board Meeting Agenda be approved as presented

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Regular Board Meeting – December 14, 2022

MOVED by Trustee Cummins and SECONDED by Trustee Lazarus that the minutes from the December 14, 2022 Board meeting be approved as presented

ONE ABSTAIN
CARRIED

4. NEW BUSINESS

5. AUTOMATIC APPROVAL AGENDA

5.1. Reports of Standing committees

5.1.1. Advancement

- No report
- 5.1.2. Board/CEO Relations
 - Regular positive meeting. Discussed the CEO Performance evaluation and Annual Work Plan. The Chair and Vice-Chair are impressed with and thank the CEO for the work she is doing
- 5.1.3. Finance
 - 5.1.3.1. Variance Report
 - Trustee Chymboryk presented for information. The report includes Board expenses to date
- 5.1.4. Governance
 - No report
- 5.1.5. Strategic Planning
 - No report
- 5.1.6. DEI
 - Trustee Cummins presented for information. The report includes the learning plan developed by CultureAlly. Included in the package is the first learning module for Board members to review and complete
- 5.2. Chinook Arch Regional Library System Reports
 - The December 2022 Board report included for information
- 5.3. Administration Reports
 - 5.3.1. General & Administrative Report (newsletter)
 - Included for information. Michelle highlighted that staff are excited to go out in the community again and, a structured volunteer orientation is being created for the Homebound program
- 5.4. Board Correspondence
 - The Board received a Christmas card from the Minister of Municipal Affairs
- 5.5. Friends of the Library Update
 - The Friends book sale will be the weekend of January 28; they have a date for their next casino and any volunteers are welcome. Library Administration is creating a wish list for the Friends items from casino moneys
- 5.6. ALTA Update
 - No report
- 5.7. Board Updates to City Council Social and Cultural Standing Policy Committee
 - No report

5.8. MOVED by Trustee Chymboryk and SECONDED by Trustee Lazaruse to approve the written and oral reports in Section 5 of the Agenda

CARRIED

6. ACTION MOTIONS ARISING FROM REPORTS

- Per agenda item 5.1.6., Trustees are requested to complete the first module, “Foundations of Equity, Diversity and Inclusion”, in preparation for discussion at the March Board meeting

7. CEO CONSTRAINT COMPLIANCE REPORT

- Presented for information. Trustee Cummins complimented whomever on staff is doing the social media posts

MOVED by Trustee Cummins and SECONDED by Trustee Viola that the Board approve the CEO Constraint Compliance report as presented

CARRIED

8. OTHER BUSINESS

8.1 Happening column

- Trustee Viola will write both the May/June and the Sept./Oct. columns
- Trustee Linn introduced for discussion a recent email Board members received regarding upcoming orientation with the City. After discussion it was decided the Chair will inquire into whether the orientation is mandatory

9 IN-CAMERA ITEMS

- No Report

10 ADJOURNMENT

MOVED by Trustee Chymboryk that the meeting be adjourned at 6:28 pm

CARRIED

Chair _____

Trustee _____

NEXT REGULAR BOARD MEETING DATE FEBRUARY 8, 2023 AT 5:30 P.M. IN THE LETHBRIDGE PUBLIC LIBRARY COMMUNITY MEETING ROOM, MAIN BRANCH