

ROLE OF BOARD COMMITTEES

PURPOSE

The purpose of this policy is to articulate the role of Board committees.

PERSONS AFFECTED

City of Lethbridge Library Board Trustees/CEO/Library staff/City of Lethbridge

POLICY STATEMENT

It is the policy of the City of Lethbridge Library Board to operate with a number of standing committees. The Board may also establish ad hoc committees as needed.

RESPONSIBILITIES

Standing committee chairs are to recommend terms of reference to the Board for approval.

Each standing committee will establish its own schedule for meetings.

Chairs of standing committees will conduct business under the terms of reference and report back to the Board.

Standing committee composition will be a minimum of two trustees plus any additional non-voting resources as required by the committee. The CEO is an *ex-officio* member of all standing committees.

REVISION HISTORY

- March 12, 2014: New policy
- January 14, 2015: Revised
- February 23, 2021: Reviewed