

## ROLE OF BOARD COMMITTEES

### **PURPOSE**

The purpose of this policy is to articulate the role of Board committees.

### **PERSONS AFFECTED**

Board Trustees/CEO

### **POLICY STATEMENT**

It is the policy of the Board to operate with a number of standing committees. The Board may also establish ad hoc committees as needed.

### **RESPONSIBILITIES**

Standing committee chairs are to recommend terms of reference to the Board for approval.

Each standing committee will establish its own schedule for meetings.

Chairs of standing committees will conduct business under the terms of reference and report back to the Board.

Standing committees will review their Committee Terms of Reference on an annual basis and recommend revisions to the Board.

Standing committee composition will be a minimum of two Trustees plus any additional non-voting resources as required by the committee. The CEO is an *ex-officio* member of all standing committees.

### **REVISION HISTORY**

- March 12, 2014: New policy
- January 14, 2015: Revised
- February 23, 2021: Reviewed
- June 12, 2024: Revised