

A regular meeting of the City of Lethbridge Library Board was held at 5:30 p.m. Wednesday, September 11, 2024 in the Friends Place at Lethbridge Public Library Crossings Branch.

Present from the Board: Craig Brown, Terrence Lazarus, Lindsay Hoffner, Yudith Ramos, Norma Quaroni, Angela Viola, Shandi Bleiken, Keith Gardner, Cassandra Tait

Regrets from the Board:

Absent from the Board:

Present from Administration: Terra Plato (*CEO*)
Michelle Dyke (*Senior Manager: Public Services*)
Debi Charlesworth (*Manager: Corporate Services*)

Regrets from Administration:

Recording Secretary: Kat Short (*Executive Assistant*)

Guests: Jennifer McDevitt, Shanell Papp

1. CALL TO ORDER

- The Chair called the meeting to order 5:33 pm

1.1. Acknowledgement statement

The Lethbridge Public Library acknowledges that we are on Blackfoot land and would like to give recognition to the Blackfoot people past, present and future.

2. APPROVAL OF THE AGENDA

MOVED by Trustee Bleiken and SECONDED by Trustee Hoffner that the September 11, 2024 Board Meeting Agenda be approved as presented

CARRIED

3. APPROVAL OF THE MINUTES

3.1. Regular Board Meeting – June 12, 2024

MOVED by Trustee Quaroni and SECONDED by Trustee Bleiken that the minutes from the June 12, 2024 Board meeting be approved as presented

CARRIED

- The Chair informed Board members that Mr. Cummins had resigned from the Board.

3.2. Special Board Meeting – July 29, 2024

MOVED by Trustee Lazarus and SECONDED by Trustee Gardner that the minutes from the July 29, 2024 Special Board Meeting be approved as presented

CARRIED

4. NEW BUSINESS

- 4.1. Library Staff Presentation – Library of Things & Makerspace, Jennifer McDevitt and Shanell Papp
 - Ms. McDevitt presented information on the Library of Things collection; the types of items included, the reasons for the collection and, the vision for the future.
 - Ms. Papp presented information on the new LPL Makerspace.
- 4.2. 2024 Output Measures Q1/A2
 - Presented for information.

5. AUTOMATIC APPROVAL AGENDA

- 5.1. Reports of Standing committees
 - 5..1. Advocacy
 - C&C report
 - Presented for information by Trustee Tait. The report includes: logistics for the Board booth at the Word On The Street Festival, recent Board advocacy training opportunities, review of the operational communications strategy for the Facilities Master Plan and, information on planning a donor/volunteer recognition event.
 - Trustee Gardner presented a segment from “Last Week Tonight with John Oliver” that focused on libraries, outlined policy resolutions that will be going to the UCP AGM in November that may be impactful for libraries and, he encouraged board members to actively engage their communities and friends to consider becoming members of boards.
 - 5..2. Board/CEO Relations
 - Oral report by the Chair. Regular meeting where the impact of Mr. Cummins resignation from the Board was discussed and, senior staff preparing for bargaining.
 - 5..3. Finance
 - C&C Report
 - Variance Report - Presented for information.
 - 2024-2026 budget adjustments were proposed to balance the Read On budget.

MOVED by Trustee Lazarus and SECONDED by Trustee Tait that the Board approve the recommended 2024-2026 budget adjustments as attached

CARRIED

- 5..4. Governance
 - No report

- 5..5. Strategic Planning
 - No report
- 5..6. Diversity, Equity and Inclusion
 - No report
- Chinook Arch Regional Library System Reports
 - No report
- Administration Reports
 - 5..1. General & Administrative Report (newsletter)
 - Ms. Dyke highlighted the Reducing Communication Barriers article which demonstrates the library's commitment to increase knowledge and comfort levels and will be incorporated into new staff orientation.
 - Board Correspondence
 - 5..1. Municipal Affairs – updates to the Libraries Act
 - Included for information. The report includes updates to Bill 16.
 - Friends of the Library Update
 - The Friends will meet next on September 26
 - Board Updates to City Council Safety and Social Standing Policy Committee
 - **MOVED by Trustee Viola and SECONDED by Trustee Lazarus to Approve Written Reports “The Board accepts the written and oral reports in Section 5 of the Agenda”**

CARRIED

6. ACTION MOTIONS ARISING FROM REPORTS

7. CEO CONSTRAINT COMPLIANCE REPORT

- No report

8. OTHER BUSINESS

8.1 Word on the Street and Opening Reception

- Members are invited to the opening reception on Friday September 20. There are also volunteer opportunities on festival day to host author signing tables.

9 IN-CAMERA ITEMS

MOVED by Trustee Gardner and SECONDED by Trustee Bleiken that the Board move in-camera at 6:34pm

9.1. Labour relations (FOIP Section 24)

9.2. Legal Matter (FOIP Section 23 and 27)

MOVED by Trustee Gardner and SECONDED by Trustee Bleiken that the Board move out of camera at 7:04pm

MOVED by Trustee Brown and SECONDED by Trustee Viola that the Board approve the MOU as amended

CARRIED
One abstain

10 ADJOURNMENT

MOVED by Trustee Quaroni that the meeting be adjourned at 7:24 pm

CARRIED

Chair _____

Trustee _____

CEO _____

NEXT REGULAR BOARD MEETING DATE: OCTOBER 9, 2024, AT 5:30 P.M. IN THE LETHBRIDGE PUBLIC LIBRARY COMMUNITY MEETING ROOM, MAIN BRANCH